

Circular No-035/2025-26

Date-10.07.2025

Dear Parents/Guardians,

As part of our school's policy, temporary ID cards will be issued to students who:

- \* do not have a permanent ID card
- \* have misplaced or lost their ID card
- \* forget to bring the ID card to school

These temporary cards will remain valid until the permanent ID cards are distributed only for the students who have not yet been issued a permanent ID card.

In the case of forgotten ID cards, students will be given temporary ID cards for up to three occasions. After the third instance, if a student continues to come to school without an ID card, parents/guardians will be contacted and asked to pick up the child, as students will not be allowed to leave school premises without a valid ID card.

Students must carry their ID cards at all times while on school premises.

We appreciate your cooperation in helping us maintain a safe and secure environment for our students.

Regards

Principal

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